



Food and Agriculture Organization of the United Nations

**PROFESSIONAL VACANCY ANNOUNCEMENT N°: IRC2755**

**Issued on: 2 February 2015**

**Deadline For Application: 23 February 2015**

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<b>POSITION TITLE:</b>	<b>Policy Officer</b>	<b>GRADE LEVEL:</b>	<b>P-4</b>
<b>ORGANIZATIONAL UNIT:</b>	<b>Regional Office for the Near East and North Africa (RNE)</b>	<b>DUTY STATION:</b>	<b>Cairo, Egypt</b>
		<b>DURATION :</b>	<b>Fixed-term: 2 years</b>
		<b>POST NUMBER:</b>	<b>2002119</b>
		<b>CCOG CODE:</b>	<b>1.H</b>

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**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.**

**Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

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### **Organizational Setting**

The Regional Office for the Near East and North Africa (RNE) is responsible for leading FAO's response to regional priorities for food security, agriculture and rural development through the identification, planning, and implementation of FAO's priority activities in the Region. It ensures a multidisciplinary approach to programmes, identifies priority areas of action for the Organization in the Region and, in collaboration with departments and divisions at headquarters, develops, promotes and oversees FAO's strategic response to regional priorities. RNE also advises on the incorporation of regional priorities into the Organization's Programme of Work and Budget and implements approved programmes and projects in the Region, monitors the level of programme implementation and draws attention to problems and deficiencies. RNE develops and maintains relations with region-wide institutions including the Regional Economic Integration Organizations (REIOs).

The Regional Office supports regional policy dialogue on food security, agriculture and rural development issues, facilitates regional partnerships, and supports capacity development and resource mobilization for food security, agriculture and rural development in the region.

The post is located in the Regional Office for the Near East and North Africa (RNE)

### **Reporting Lines**

The Policy Officer reports to the Senior Policy Officer of the FAO Regional Office for RNE and maintains regular contact with FAO headquarters in Rome for functional guidance on matters relating to policy and governance support in the food and agricultural sectors.

### **Technical Focus**

The Policy Officer provides guidance and operational support for results-based policy assistance and governance work of decentralized offices in the Region in relation to policy issues and programmes, and provides day to day advise and support to the work of policy officers posted at country level in relation to their policy assistance work concerning food security and nutrition and sustainable agricultural development.

### **Key Results**

Development and implementation of coherent, integrated and effective policy assistance and governance work supporting member states at regional, sub regional and country level: i) in accordance with the FAO Strategic Framework and its delivery mechanisms, and ii) in response to new policy assistance requests.

### **Key Functions**

- supports the work carried out by technical or policy officers from HQ or out-posted staff in the Decentralized Offices in relation to policy and governance work under FAO's strategic framework;
- advocates strategic partnership, best practices and policy dialogue in support of enhanced governance for food and nutrition security, sustainable agriculture and food systems;
- participates in specialized or multi-disciplinary teams, and high-level policy analysis missions or projects, policy networks and/or international policy setting bodies;
- interacts with UN Regional and Country teams to improve cross-sectorial policies and strategies concerning food and nutrition security and sustainable development;
- supports the analysis by the Regional Office of regional and country-level issues to provide input into the identification of country and regional priorities and requirement;
- designs, implements and monitors regional and sub-regional policy work programmes and the supporting budgets and/or resourcing strategies;
- plans, organizes and participates in capacity development activities involving the provision of technical advice and assistance, and oversees the development of related materials, on-line tools and information kits.

### Specific Functions

- participates in regular reviews of agriculture and food and nutrition security, including stakeholders analysis;
- supports the improvement of the rationale, policy scope and policy relevance of Country Programming Frameworks towards achieving FAO's goals;
- promotes the uptake at country level of key corporate policy programmes and messages;
- contribute to the field programme development from project idea through formulation, approval funding & implementation;
- promotes the implementation and monitoring at regional and country level of the Post-2015 Sustainable development Goals and of the Zero Hunger Challenge in interaction with relevant partners.

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## CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

### Minimum Requirements

- Advanced university degree in political sciences, agricultural economics, development economics, rural sociology, food security, nutrition, sustainable agriculture (including livestock, forestry and fisheries), or related field
- Seven years of relevant experience in policy advice and analysis relating to food and nutrition security, agriculture and rural development, monitoring and evaluation of policies and programmes
- Working knowledge of English and limited knowledge of one of the other languages of the Organization (Arabic, Chinese, French, Russian, Spanish)

### Competencies

- Results Focus
- Leading, Engaging and Empowering
- Strong Communications Skills
- Partnering and Advocating
- Knowledge Sharing and Continuous Improvement

### Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable.
- Relevance and extent of experience in policy analysis and advice relating to food and nutrition security, sustainable agriculture, and rural development
- Relevance and extent of experience in working with inter-governmental bodies and multi-disciplinary teams
- Working knowledge of Arabic and/or French is considered a strong asset

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Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

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## ADDITIONAL INFORMATION

- The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments.
- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see "How to Apply"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

## REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/rootindex.asp>

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## HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

